

**ENGINEER SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MEETING MINUTES  
SEPTEMBER 6, 2012**

Present: Steve Hook, Joe Eberle, Mark Mayer and Chuck Kopplin

Staff: Berni Mattsson, Executive Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; and other Department staff

Chuck Kopplin, Board Chair, called the meeting to order at 8:34 a.m. A quorum of 5 members was confirmed.

**ADOPTION OF AGENDA**

**Amendments**

- Add additional requests for CE Waivers
- Add Item Add Item G(3)(a) – Discussion and Action on Modification of the Licensure Application Forms
- Add Item G(5)(b) – Review Open Scope Statements

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**Corrections**

- Under C – Letter of Support – Remove the last 2 words and replace with “support a candidate for assistant VP for NCEES Central Zone.”

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to approve the minutes of April 19, 2012 as amended. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to designate Charles Kopplin as the Section’s liaison to work with legal counsel to provide clarification, for posting on the Department’s website, related to continuing education approvals consistent with the intentions expressed by the Section at today’s meeting. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Mark Mayer, to rescind the list of approved providers previously posted to the website. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to approve electronic submission of transcripts for applicants directly from the educational institution. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to modify the rule as discussed at today’s meeting and to authorize Mark Mayer to approve the final draft consistent with such changes and further to submit the final draft to the rules committee for review and approval. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call

Vote: Joe Eberle - yes; Steve Hook - yes; Chuck Kopplin - yes; and Mark Mayer – yes. Motion carried unanimously. Open session recessed at 1:15 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Joe Eberle moved, seconded by Mark Mayer, to reconvene in open session at 4:02 p.m. Motion carried unanimously.

### **VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION**

### **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

#### **APPLICATION MATTERS**

**MOTION:** Steve Hook moved, seconded by Mark Mayer, to act upon the application as reviewed for today's meeting and noted in the application files. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Steve Hook, to grant reinstatement to Michael D. Brenneman, Robert A. Treece, Rex G. Finley, John T. Davenport, Jon A. Guest, James H. McCabe, and Erich J. Kant. Motion carried unanimously.

**MOTION:** Steven Hook moved, seconded by Joe Eberle, to issue an intent to deny to Douglas B. Anderson. Motion carried unanimously.

**MOTION:** Steve Hook moved, seconded by Mark Mayer, to approve Mark Engels to sit for the Principals and Practice of Engineering exam contingent upon his submittal of two references acceptable to the Professional Engineer Section from registered professional engineers who have first-hand knowledge of Mr. Engel's engineering experience and detailing the nature and extent of the applicant's experience. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to grant reinstatement to Keith R. Seward contingent upon submission of proof of successful completion of 15 PDH in engineering qualifying under A-E 13 and acceptable to the Section's credentialing liaison. Motion carried unanimously.

**MOTION:** Joe Eberle moved, seconded by Steve Hook, to approve licensure by comity to Melvin G. Glass contingent upon submission of proof of successful completion of all current licensure requirements by comity, including completion of continuing education as required by A-E 13.09. Motion carried unanimously.

**MOTION:** Mark Mayer moved, seconded by Joe Eberle, to have the record reflect that no Class I Hearing was required nor held for Brett Hess. Motion carried unanimously.

**MOTION:** Steve Hook moved, seconded by Mark Mayer, to table items L(1), (11) and (12) to the next meeting.

### **ADJOURNMENT**

**MOTION:** Joe Eberle moved, seconded by Steven Hook, to adjourn the meeting at 4:08 p.m. Motion carried unanimously.